



Barracudas Terms and Conditions

- Barracudas will operate Monday to Friday from 7.30am until 8.40am in the mornings and from 3.20pm until 6pm in the afternoons, during term time only.
- There are a limited number of spaces for each session. All bookable spaces are subject to change.
- The morning session runs from 7.30am until 8.40am. The fee for this session will be £5.00.
- Breakfast will be served up to 8.15am so children wishing to receive breakfast need to arrive before this time.
- There will be two registers for the afternoon session. Pick up before 4.30pm will be charged at £5. Pick up between 4.30pm and 6pm will be charged at £7.
- All prices are subject to change.
- If your child requires 1:1 support to access the provision then you must discuss this with the Headteacher in advance of completing the application form. Any additional staffing cost will be charged in addition to the standard rate.
- A Barracudas application form must be completed and signed before attending, giving any details that are required and agreeing to these terms and conditions.
- Once applications forms have been received via the school office, they will take one week to process before you will be able to book your sessions.
- Bookings for breakfast club must be made by 2pm the day before and bookings for after school club must be made by 10am on that day using the School Gateway only. Fees will be charged at the time of booking. Fees must be paid in advance. Any child owing one session fee will not be able to attend Barracudas.
- In an emergency bookings may be taken outside of these times, however we do not guarantee that these will be accepted. Any late booking or manual booking will incur an additional £3 booking fee per session.
- Children will be dropped off and picked up at the Mines Road entrance gate. There will be a bell to contact staff.
- Barracudas will not accept children until their booked time or any children that have not booked a place prior to session. Parents/carers must stay with their child/ren until that time.
- Children will only be allowed to leave Barracudas with a known parent/carer identified on the application form. Barracudas will refuse collection of a child if the person is unknown to staff.

- It is the parents' responsibility to inform the school, in advance, if a different adult will be collecting.
- Children must be collected promptly at the end of the session. Penalties of £5 will apply to those who are late in collecting their child. This late payment fee will be payable within one week.
- Barracudas has the right to exclude a family for persistent late collections.
- Credits are not available for absence or cancelled sessions.
- In the event of Barracudas closing due to severe weather, parents/carers will be contacted via the emergency telephone number provided. Fees will be waived in these circumstances.
- Barracudas uses the school's golden rules and encourages all children to follow these when attending. We request you support your child/ren in adhering to these rules.
- Reasonable changes may be made from time to time to these standard terms and conditions. Notice of any changes will be given in writing.
- All staff have a duty to report any significant concerns they might have about the safety/wellbeing of a child to the school's designated safeguarding lead who is Adam Buckeridge.
- If your child exhibits persistent or extreme poor behaviour then they will no longer be allowed to attend Barracudas. Additionally, any abuse to staff (physical or verbal) by any adult dropping off or collecting your child will lead to your child no longer being allowed to attend. Any decision is at the complete discretion of the school.

Additional Conditions for Nursery aged children

- Nursery children must be booked in the week before to ensure we are able to provide sufficient ratios and follow legal requirements.
- Only nursery children who are fully toilet trained will be permitted to use before and after school provision.

