



Nursery Additional Hours Charging Policy

Last reviewed October 2025

Next Review: October 2026

To be reviewed annually

Each nursery child is eligible for 15 hours free nursery entitlement, where parents request additional hours then charges of £4.00 per hour will be made.

- **Where a parent has failed to pay for additional nursery provision, the school should, in the first instance, write to or contact the parents advising of the situation and the amount outstanding.**
- **If this action proves unsuccessful the child will be unable to attend the additional nursery sessions requested.**
- **If a child is absent during the week, the payments must be made to the school office by the parent.**
- **Outstanding payment must not exceed £30.00**

Adopted by Governors October 2025